### Po Leung Kuk Ngan Po Ling College

#### Budgeted Capacity Enhancement Grant for the School Year 2008-09

**Name of School:** Po Leung Kuk Ngan Po Ling College  
**Means by which teachers have been consulted:** Staff Meeting  
**No. of operating classes:** 29

<table>
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<tr>
<th>Task</th>
<th>Major Area(s) of Concern</th>
<th>Strategies</th>
<th>Benefits Anticipated</th>
<th>Time Scale</th>
<th>Resources Required</th>
<th>Success Criteria</th>
<th>Method(s) of Evaluation</th>
<th>People Responsible</th>
</tr>
</thead>
</table>
| **Discipline Training of S1, S2, S3, S4, S5, S6** | - To promote sense of belonging  
- To reduce thorny discipline cases | - Residential & On-site Adventure-based Training Program  
- Teachers to be relieved from some workload of handling misbehaved students  
- Better student behaviour & sense of belonging | October 2008 to May 2009 | Coach Fee of Trainers (HK$140 x 1000 = HK$140,000) | - Decrease in the number of discipline cases  
- Better control of students’ behavior | - Opinions of teachers  
- Discipline Record | Mr Kwok Kim Fai and Class Teachers of S1, S2, S3, S4, S5, S6 |
| **Remedial & Enhancement Teaching to S1, S2, S3, S4, S5, S6** | - Chinese, English & Mathematics remedial & enhancement teaching | - To employ Teaching Assistants to prepare materials and to operate remedial class  
- To buy service from external agency for remedial & enhancement program  
- Relieve teachers workload  
- Promote language proficiency and Mathematical skills of low achievers | September 2008 to August 2009 | Salary of Teaching Assistants (Chinese HK$20,000; English HK$20,000; Mathematics HK$188,960) | - Improvement & Enhancement in English, Chinese and Mathematics of low & high achievers | - Tests  
- Opinions of teachers | Chinese, English & Mathematics Panels |
| **Leadership Training Program** | - To enhance leadership skills among students | - To employ agencies for leadership training  
- To organize school-based training program  
- Enhance confidence and leadership skills of students | November 2008 to May 2009 | HK$20,000 | - Decent confidence and leadership skills of students in school functions | - Observations  
- Opinions of teachers | Mr Heung Chun Yu |
| **Teaching Assistant** | - Computer Literacy Teaching Assistance | - To employ a Teaching Assistant to assist Computer Literacy classroom teaching  
- Relieve teachers’ workload  
- Better effectiveness in teaching & learning | September 2008 to August 2009 | HK$189,420 | - Better students academic result | - Observation & opinions of teachers | Mr Ho Cho Tin |
<table>
<thead>
<tr>
<th>Discipline Teacher</th>
<th>- To maintain orderly &amp; decent environment</th>
<th>- To employ a full-time discipline teacher for better discipline control</th>
<th>- Relieve teachers’ workload</th>
<th>- More timely intervention for discipline cases</th>
<th>September 2008 to August 2009</th>
<th>HK$147,720</th>
<th>- Decrease the number of discipline cases</th>
<th>- Better school ethos</th>
<th>- Opinions of teachers</th>
<th>- Discipline records</th>
<th>Mr Kwok Kim Fai</th>
</tr>
</thead>
<tbody>
<tr>
<td>Additional Social Worker</td>
<td>- To systemize life education</td>
<td>- To better co-ordinate class teachers for guidance programs</td>
<td>- To employ a full-time social worker</td>
<td>- Relieve teachers’ workload</td>
<td>- More timely intervention for students personal &amp; social problems</td>
<td>September 2008 to August 2009</td>
<td>HK$275,820</td>
<td>- Better class &amp; school ethos</td>
<td>- Opinions of teachers</td>
<td>- Case records</td>
<td>Mrs Hong Lo Chi Chun</td>
</tr>
</tbody>
</table>

- **Total Capacity Enhancement Grant for 2008-09 received = HK$381,225**
- **Surplus in previous years approximately accumulates at HK$630,000**
- **Budgeted Capacity Enhancement Grant for 2008-09 = HK$1,001,920**