

Po Leung Kuk Ngan Po Ling College
Budgeted Capacity Enhancement Grant for the School Year 2025 – 2026

Name of School: Po Leung Kuk Ngan Po Ling College
Means by which teachers have been consulted: Committee Meetings and Subject Meetings
No. of operating classes: 30

Task	Major Area(s) of Concern	Strategies	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Methods of Evaluation	People Responsible
Orientation Program for Form 1 students of 2026 - 2027	- To develop sense of belonging - To get familiar with school setting and routines	- Ice-breaking activities - Orienteering - Mass games - Language immersion activities	- Better adaption of new Form 1 students - Relieve teachers' workload for organizing and preparing for activities	August 2026	Programme fee for service provider HK\$20,000	- A positive start of secondary life for Form 1 students - Positive feedback from students and teachers	- Observation from teachers - Verbal feedback from students and parents - Post activity evaluation survey	Form 1 Admission Committee and English Department
Teaching assistants	- To prepare learning and teaching materials - To create space for teachers for professional development	- To help design learning and teaching materials - To co-teach with subject teachers	- To ease teachers' workload	September 2025 to August 2026	Salary and anticipated adjustments HK\$643,740	- Spare more time and space for teachers to streamline learning and teaching strategies and have professional development	- Feedback from teachers - Staff assessment reports	Academic Affairs Committee
				Total	HK\$663,740			

Beginning Balance 1.9.2025	HK\$304,608.87
Estimated Provision in 2025-26	862 students x HK\$770 = HK\$663,740
Estimated Balance c/d as at 31 Aug 2026	HK\$304,608.87