

Po Leung Kuk Ngan Po Ling College
Budgeted Capacity Enhancement Grant for the School Year 2020 – 2021

Name of School:

Po Leung Kuk Ngan Po Ling College

Means by which teachers have been consulted:

Committee Meetings and Subject Meetings

No. of operating classes:

32

Task	Major Area(s) of Concern	Strategies	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Methods of Evaluation	People Responsible
A bridging programme for Form 1 students of 2021 – 2022	<ul style="list-style-type: none"> - To develop sense of belonging - To get familiar with school setting and routines 	<ul style="list-style-type: none"> - Ice-breaking activities - Orienteering - Mass games - Language immersion activities 	<ul style="list-style-type: none"> - Better adaption of new Form 1 students - Relieve teachers' workload for organizing and preparing for activities 	July 2021 to August 2021	Coach and programme fee for service provider HK\$50,000	<ul style="list-style-type: none"> - A positive start of secondary life for Form 1 students - Positive feedback from students and teachers 	<ul style="list-style-type: none"> - Observation from teachers - Verbal feedback from students and parents - Post activity evaluation survey 	Form 1 Admission Committee and Academic Affairs Committee
An assistant teacher	<ul style="list-style-type: none"> - To prepare learning & teaching materials - To better control assignment policy - To help improve teaching effectiveness 	<ul style="list-style-type: none"> - To develop teaching materials, remedial & enhancement materials for Liberal Studies - To handle junior form homework mapping 	<ul style="list-style-type: none"> - Quality assignment - Better remedial & enhancement work for students 	September 2020 to August 2021	Salary and anticipated adjustments HK\$420,000	<ul style="list-style-type: none"> - Positive feedback from students and teachers - Optimal amount of assignments 	<ul style="list-style-type: none"> - Assignment records - Students' performance 	Academic Affairs Committee
Teaching assistants	<ul style="list-style-type: none"> - To prepare learning & teaching materials - To create space for teachers for professional development 	<ul style="list-style-type: none"> - To help design learning and teaching materials 	<ul style="list-style-type: none"> - To ease teachers' workload 	September 2020 to August 2021	Salary and anticipated adjustments HK\$430,000	<ul style="list-style-type: none"> - Greater space for teacher to polish learning and teaching strategies and to develop professionally 	<ul style="list-style-type: none"> - Feedback from teachers - Staff assessment reports 	Academic Affairs Committee
Total					HK\$900,000			

Beginning Balance 1.9.2020

HK\$493,613.1

Estimated Provision in 2020-21

831 students x HK\$718 = HK\$596,658

Estimated Balance c/d as at 31 Aug 2021

HK\$190,271.1