

Po Leung Kuk Ngan Po Ling College Budgeted Capacity Enhancement Grant for the School Year 2019-20

Name of School: Po Leung Kuk Ngan Po Ling College
 Means by which teachers have been consulted: Committee Meetings and subject meetings
 No. of operating classes: 32

Task	Major Area(s) of Concern	Strategies	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
A leadership programme for F5 students	<ul style="list-style-type: none"> - To equip students with leadership skills - To develop positive values - To promote sense of belonging 	<ul style="list-style-type: none"> - Adventure-based activities in school 	<ul style="list-style-type: none"> - Better class ethos & higher level of perseverance among students - Stronger sense of belonging 	June 2020 to July 2020	Coach and programme fee HK\$53,000	<ul style="list-style-type: none"> - Better class ethos - Higher level of self-discipline 	<ul style="list-style-type: none"> - Observation from teachers - Questionnaire for teachers and students 	Mr Lam Chi Wai, Ms Cho Mei Ching and Class Teachers of F5
A bridging programme for F1 students of 2020 - 2021	<ul style="list-style-type: none"> - To develop sense of belonging - To get familiar with school setting and routines 	<ul style="list-style-type: none"> - Ice-breaking activities - Orienteering - Mass games 	<ul style="list-style-type: none"> - Relieve teachers' workload for organizing and preparing for activities 	July 2020 to August 2020	Salary of coaches / programme fee for service provider HK\$100,000	<ul style="list-style-type: none"> - A positive start of secondary life for F1 students 	<ul style="list-style-type: none"> - Observation from teachers - Verbal feedback from students 	F1 Admission Committee and Academic Affairs Committee
An assistant teacher	<ul style="list-style-type: none"> - To prepare teaching & learning materials - To better control assignment policy - To help improve teaching effectiveness 	<ul style="list-style-type: none"> - To develop teaching materials, remedial & enhancement materials at all levels for Liberal Studies 	<ul style="list-style-type: none"> - Quality assignment submission - Better remedial & enhancement work for students 	September 2019 to August 2020	Salary and anticipated adjustments HK\$400,000	<ul style="list-style-type: none"> - Better results in internal & external exams 	<ul style="list-style-type: none"> - Assignment records - Students' performance 	Academic Affairs Committee
Teaching assistant	<ul style="list-style-type: none"> - To prepare teaching & learning materials - To create space for teachers for professional development 	<ul style="list-style-type: none"> - To help design learning and teaching materials 	<ul style="list-style-type: none"> - To ease teachers' workload 	November 2019 to August 2020	Salary HK\$190,000	<ul style="list-style-type: none"> - Greater space for teachers to polish learning and teaching strategies and to develop professionally 	<ul style="list-style-type: none"> - Feedback from teachers 	Academic Affairs Committee
Total					HK\$743,000			

Beginning Balance 1.9.2019 HK\$281,241.6
 Estimated Provision in 2019-20 828 students x HK\$715 = HK\$592,020
 Estimated Balance c/d as at 31 Aug 2020 HK\$130,261.6