

**Po Leung Kuk Ngan Po Ling College**  
**Budgeted Capacity Enhancement Grant for the School Year 2015-16**

Name of School: Po Leung Kuk Ngan Po Ling College  
Means by which teachers have been consulted: Committee Meetings and Subject Meetings  
No. of operating classes: 30

<b>Task</b>	<b>Major Area(s) of Concern</b>	<b>Strategies</b>	<b>Benefits Anticipated</b>	<b>Time Scale</b>	<b>Resources Required</b>	<b>Success Criteria</b>	<b>Method(s) of Evaluation</b>	<b>People Responsible</b>
Discipline Training of S1, S2, S3, S4, S5	<ul style="list-style-type: none"> <li>- To promote sense of belonging</li> <li>- To reduce thorny discipline cases</li> </ul>	<ul style="list-style-type: none"> <li>- Residential &amp; On-site Adventure-based Training Program</li> </ul>	<ul style="list-style-type: none"> <li>- Better class ethos &amp; higher level of perseverance among students</li> <li>- Better student behavior &amp; sense of belonging</li> </ul>	October 2015 to May 2016	Coach Fee of PLK Leadership Camp (HK\$126,200)	<ul style="list-style-type: none"> <li>- Better class ethos &amp; school ethos</li> <li>- Better control of students' behavior</li> </ul>	<ul style="list-style-type: none"> <li>- Collect opinions of teachers</li> <li>- Scrutinize discipline records</li> </ul>	Mr Kwok Kim Fai and Class Teachers of S1, S2, S3, S4, S5
Remedial & Enhancement Teaching to S1, S2, S3, S4, S5, S6, Bridging Programs for Chinese, Maths English & Liberal Studies	<ul style="list-style-type: none"> <li>- Chinese, English, Mathematics &amp; Liberal Studies remedial &amp; enhancement teaching</li> </ul>	<ul style="list-style-type: none"> <li>- To employ Teaching Assistants to prepare materials and to operate remedial class</li> <li>- To buy service from external agency for remedial &amp; enhancement program</li> </ul>	<ul style="list-style-type: none"> <li>- Relieve teachers' workload</li> <li>- Promote language proficiency and sharpen Mathematical skills among low achievers</li> <li>- Compile more useful materials for LS &amp; IES</li> </ul>	September 2015 to August 2016	Salary of Teaching Assistants for Chin, Eng, Maths & Liberal Studies (HK\$105,000)	<ul style="list-style-type: none"> <li>- Improvement &amp; Enhancement in English, Chinese, Mathematics &amp; Liberal Studies of low &amp; high achievers</li> </ul>	<ul style="list-style-type: none"> <li>- Evaluate test results</li> <li>- Collect opinions of teachers</li> </ul>	Chinese, English, Mathematics & Liberal Studies Panels
Teaching Assistant	<ul style="list-style-type: none"> <li>- To better control assignment policy</li> <li>- To improve teaching effectiveness</li> </ul>	<ul style="list-style-type: none"> <li>- To develop remedial &amp; enhancement materials at all levels</li> </ul>	<ul style="list-style-type: none"> <li>- Quality assignment submission</li> <li>- Better remedial &amp; enhancement work for students</li> </ul>	September 2015 to August 2016	HK\$286,846	<ul style="list-style-type: none"> <li>- Better results in internal &amp; external exams</li> </ul>	<ul style="list-style-type: none"> <li>- Assignment records</li> <li>- Students' performance</li> </ul>	Curriculum Development Committees

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Homework Detention Class SMS to parents & data entry	- Maintain good assignment & quality	- Students fail to submit assignment have to attend detention class - SMS is sent to parents - Records are made	- Students complete assignment more punctually - Quality assignments are done by students	September 2015 to August 2016	HK\$12,000	- Lower attendance in Detention Class - Better homework quality	- Assignment records - Students' performance	Curriculum Development Committee & subject panels
IT Assistant Technician	- To assist repair & maintenance work of IT & AV equipment	- To pair up experienced IT Technician for IT & AV R&M work	- Ease workload of IT Technicians with increasing IT/AV equipment - Better IT services for school administration & frontline teaching	September 2015 to August 2016	HK\$176,400	- IT equipment more well taken care	- IT/AV R&M records	IT Committee & CDC members
<b>Total</b>					<b>HK\$706,446</b>			

Beginning Balance 1.9.2015 HK\$210,000

Estimated Provision in 2015-16 907 students x HK\$614 = HK\$556,898

Estimated Balance c/d as at 31 Aug 2016 HK\$60,452

September 2015