Po Leung Kuk Ngan Po Ling College Annual School Plan

2023/24

The Kuk's Spirit

Mutual Respect United Effort Benevolence Charitable Gratefulness and Recognition Dedicated to Serving the Community

Vision

Children are nurtured, Youngsters are educated Adults are supported to contribute Elderly are cared for The less fortunate are lightened with hope.

Mission

To be the most prominent and committed charitable organization. In the Kuk's Spirit to do good deeds with benevolence. Dedicated in protecting the young and the innocent, caring for the elderly and the underprivileged, aiding the poor and healing the sick, educating the young and nurturing their morality, providing recreation to the public, caring for the environment, passing on the cultural inheritance and bringing goodness to the community

Values

Fine traditions, Accommodate the current needs People-oriented, Care and appreciation Sound governance, Pragmatism and innovative Integrity, Vigilance Optimal use of resources, Cost-effectiveness Professional team, Service with heart

Po Leung Kuk Ngan Po Ling College

Annual School Plan

2023/24

Major Concerns

To further develop effective learning and teaching strategies for academic 1. pursuit via self-directed learning and collaboration for real-life application

To cultivate a respectful, compassionate and dedicated school communitythrough organizing and participating in school events

To strengthen students' leadership roles and systemize career orientation **3.** programs for grooming responsible and aspiring global citizens

1. Major Concern : To further develop effective learning and teaching strategies for academic pursuit via self-directed learning and collaboration for real-life application

Feedback and follow-up actions from the previous school year:

- Junior form STEAM curriculum, renovation works of STEAM Lab and Chinese Medicine Research Centre will be the last phase of STEAM education development. Students should be encouraged to invent products to solve real life problems. STEAM activities should be designed to encourage whole-school participation. Cross curricular collaboration has to be included in junior form STEAM curriculum planning.
- Learning and teaching support relies on online platforms which centralize L&T activities and materials for easy access and monitoring. Teaching channels and videos on demand need to be promoted across all subjects.
- Reading activities like reading scheme, book purchase scheme and book fair have to be carried out throughout the year. Online learning platforms or eBooks can be located for new library stock and IB collection. Regular promotion of books, library services and highlights can further attract readers to visit the library and form the reading habit.
- Open classroom sessions can be organized in the beginning of the academic year so new teachers can have a quick understanding of the elements for a good lesson. For the workshop catering for learner diversity, it is suggested to arrange subject-based sharing sessions to have focused discussion on learning and teaching strategies. For the workshop of middle managers, external resources, such as retired principals and teachers, can be invited to enrich the content of workshops for middle managers. Early planning of Staff Development Day is suggested to align the objectives with major concerns and the needs of the school.

(If the school has a practical need to adjust the targets/implementation strategies/success criteria/methods of evaluation in the annual school plan, please mark it with \star for information and follow-up by subject panels and functional committees.)

Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
• To enhance academic performance by refining teaching materials, methodologies and the environment	 Hold common preparation lessons for subject teachers of the whole form to facilitate timely sharing of teaching progress and strategies Further enrich subject resources bank with e-resources and updated learning materials Develop subject-based 	 All subjects provide e- learning materials for students' self-directed learning 80% of teachers agree that professional exchange of teaching ideas takes place during staff development programmes The number of 	 SSE data Assignment Check and Lesson Observation records 	Whole year	Academic Affairs members Subject panel heads Subject teachers	• Relevant subject reference materials

	 teaching video resources bank Equip teachers with effective learning and teaching methodologies through internal sharing (e.g. open classroom) and external resources 	 repeaters lowers More than 70% of teachers feel confident in applying newly learnt teaching methodologies 	• Evaluation survey	Whole year	ChanKP LeeKH	Relevant external courses and workshops for professional development
	 Share most updated information and encourage staff, especially new staff to join courses Conduct professional development workshops on Staff Development Day 	 At least 30% of staff attend courses organized by external organizations More than 70% of respondents feel satisfied with Staff Development Day 	 Self- evaluation report by participating staff Evaluation surveys of Staff Development Days 	Whole year	ChanKP LukSH YeungCY	• EDB, PLK and external organizations
• To provide support to new colleagues to adapt to the school culture and environment	Organize regular mentor-mentee meetings	• More than 70% of respondents feel satisfied with Mentor-mentee programme	 Evaluation forms submitted by mentors and mentees Appraisal 	Whole year	LaiYY NgSL	Nil

• To promote self-learning via reading activities and community	 Implement book sharing activity in language subjects Form reading habit via regular reading sharing sessions 	 80% of students are able to complete book sharing activity in class or in library book sharing session 80% of students have visited library for borrowing books Book sharing presentations are done by librarians in morning assemblies 	 Library loan records SSE data SBA scores Students' presentation performance Observation and feedback from language teachers 	Whole year	WongHS HaT YuenWK Manon	• Reading grant
	• Integrate Chinese classical literature like 'The Journey to the West' into F.1 to F.3 NCS Chinese curriculum	 100% F.1 to F.3 students are able to complete the core questions in the reading tasks. F.1 to F.3 high achievers can get 80% of the extended questions correct 	• Students' performance in assignments and assessments	Whole year	YuenWK LiCW	Nil
• To provide active learning environments and build reading habit	 Organize co-curricular reading activities in morning reading sessions Provide morning reading materials related to real life application Maintain the quality of school library to accommodate more students Conduct lessons in 	 All subjects provide morning reading session materials on time Students' loan record increase At least 5 quality library activities are organized Language subjects incorporate library lessons and visits 	 Loan record SSE data Student survey Teacher survey 	Whole year	LeeKH Ho YK Ching TH Dhafney	Relevant library workshops

• To promote the students' self-directed learning with the use of technology knowledge	 library Promote books by book display in morning assemblies and on library IG platform Organize diversified library activities: reading scheme/reading award book tour book fair book fair book purchase scheme Incorporate online learning tools in teaching Help teachers boost students' learning progress with the effective use of online learning tools 	 More than 80% of teachers have adopted the online learning tools such as Google Classroom, HKedCity platform in the teaching methodologies 	• System usage	Whole year	WongLH ChanWH	Nil
	• Introduce educational apps and online self- learning platforms like "The Chairman's Bao", or "TV5 monde" to facilitate self-directed learning of students	 Both high and low achievers show interests in using these learning apps and the online reading platform High achieving students will be able to have more significant improvement by doing extensive reading 	 Platform usage Feedback from students & teachers Students' performance in assignment and assessments 	Whole year	YuenWK LiCW ChoiCH	• DLG fund

		 exercises 80% of high achievers can attempt the higher levels of the extensive online reading exercises 100% of low achievers can finish the basic online reading exercises 		0.1	CharSC	
• To promote students' interest in science and engineering	 Organize Astronomy and STEAM workshops with elements of different science subjects 	• 30% of junior form students participate in at least one workshop	 SSE data Feedback from students and teachers 	Oct onwards	ChanSC	Budget for preparing workshop material
• To promote the application of knowledge in real-life scenarios and solve real-life problems	 Organize Incubation Programme Participate in various STEAM related competitions 	 STEAM Team members should participate in at least one competition in each category 30% of junior form students participate in the programme 	 SSE data Feedback from students and teachers 	Oct onwards	ChanSC LamCH	• Budget for coaches, training courses and competition materials
	• Incorporate the Core curriculum with the CSD curriculum to cultivate IB Learner Profile and apply ATL skills e.g. research skills in real- life context	• 80% of students can engage in lesson and submit quality work		Whole year	IuY SzeSH	

• To further enhance the school's infrastructure and software in line with the promotion and implementation of Green School policy	 Collaborate with GO, IT and Steam to install a centralized control system of whole-campus lighting and air conditioning Install SMART toilets 	 Two systems are put in use in this academic year Electricity bill shows a reduction in energy use Usage data of lighting, conditioning and toilets gives guiding light in green school policy 		Whole year	HaT HaYM ChanSC	• School fund
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2. Major Concern : To further groom students to become self-disciplined, respectful and responsible leaders with strong compassion

Feedback and follow-up actions from the previous school year:

- Multiple teams of student leaders can form a strong and large positive student force to help create school ethos, order and discipline. Students are expected to be in charge of most of the students' activities and school's anniversary celebration events. To further enhance sense of belonging, sustainability of teams is the next step to achieve by establishing mentorship scheme and involving student leaders to select successors.
- Cross collaboration opportunities among student leaders from different teams have to be created and thus teamwork can be promoted.
- The annual school theme, character strength as well as form virtues should be emphasized in all programmes throughout the year. Core values should be included in committee and subject panel for the planning of learning and teaching. Promotion of moral scholarship and awards for some good behaviour shall be strengthened.
- Support programmes should be arranged for developmental purposes instead of just one-off activities. Students in need have to be well monitored by multi-committees to ensure progressive development.
- Life Education and Morning Assemblies need continuous updates in whole-school curriculum, content, presentation modes and audience involvement. A reminder of proper manners has to be displayed at the beginning of every Life Education assembly. Special arrangements can be made for community service, interactive games, competition sessions, etc.
- Collaboration between MCN and CSD helps the arrangements of mainland tours. Visits to sister schools can be arranged and a longer CSD trip can be opted for more in-depth travelling and better understanding of the history, culture and recent development in the nation.

(If the school has a practical need to adjust the targets/implementation strategies/success criteria/methods of evaluation in the annual school plan, please mark it with \star for information and follow-up by subject panels and functional committees.)

	Target	Implementation Strategy	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
•	To promote better self- discipline on using electronic devices only under the teacher's supervision in campus for learning purpose	measures in the use of mobile devices		 Observation from Discipline teachers Punishment record statistics 	Whole year	All DC Members	NIL

respectful culture in campus and nurture students with self- control and discipline	 Empower student leaders like prefects, monitors, SU President, etc. to control mass discipline Organize regular prefect and monitor meeting together with some other student support teams like Houses and ELAs to access the performance of the peers Award students who have behaved well and gained compliment 	 disciplinary cases drops by 20% The number of awards for desirable behaviour increases by 20% 	 Discipline teachers Award & Punishment record statistics 	Whole year	All DC members	NIL
• To train up confident and well- mannered leaders via competitions	• Encourage students to join different school and inter-school activities and competitions of different subjects and committees	 The number of awards reaches over 300 Students show proper manner and attitude in competitions 	competitions	Whole year	All subject and committee heads	• Subject & committee budget
• To train responsible, respectful and self-disciplined student leaders	 Involve student leaders in organizing school events like: Open Day Sports Days Swimming Gala House activities Annual Concert School Team training Student Union activities 	 70% of the student leaders involved demonstrate any of these virtues in school activities 70% of the teachers-in- charge feel satisfied with student leaders' performance 	• SSE data	Whole year	ChanHS ChanPH ChanSC ChengPK LauSY LamCC LamKP LamCL MakCL TsoiWK WongLH YuCY	• Budget for school events

	• Guide student l plan, impleme evaluate school	ent and	Student leader bodies like Student Union organize at least four activities in this school year					YuenWK		
	• Further streng operation of self clubs and social with careful plan meaningful refle	f-initiated l services nning and	80% of students engage in related CAS activities and gain positive experience		SSE data Observation feedback students teachers CAS Report	and from and	Whole year	CAS coordinator, CAS teachers & IB Core teachers	•	Budget for CAS activities
• To introduce new student leader roles	 Recruit career planning ambass Introduce professions schoolmates 		70% of students acquire communication and teamwork skills that help them to excel in school, careers and the community Students are educated about the requirement of different professions Students set achievable goals for their further career paths or studies	•	Feedback reflection students	and from	Whole year	LiuL WongNS	Nil	l
	 Form STEAM Committee Co-organize S' Astronomy w with STEAM committee 	TEAM / • vorkshops	A STEAM Student's Committee is formed At least 30% of the workshops / activities are co-organized with STEAM student's committee	•	SSE data Observation feedback students teachers	and from and	Oct onwards	ChanSC LaiMF LamCH	•	Budget for workshops and activities
To enhance the connection among various	• Arrange Life I assemblies and covering the		More than 80% of teachers agree that the Life Education lessons	•	Teacher surve SSE data Qualitative	ey	Whole year	ChengPK	•	Budget for Life Education

	cross-curricular domains in values education	•	values embedded in moral, civic and national education Coordinate the cross- subject Student Works Display according to 'My Pledge to Act'		can foster relevant values SSE data related to values education is higher or equal to 4 More than 80% teachers agree that the activity can foster relevant values	•	feedback from class teachers and MCN coordinators Teacher survey Student works Observation and feedback from teachers	Whole year	DengJW CaiSS	•	lesson expense Budget for MCN activities
		•	Organize classroom decoration and cleaning competition	•	More than 80% teachers agree that the activity can cultivate the concept of shared responsibility and a dedicated school community		Teacher survey Classroom cleanliness Observation and feedback from class teachers and janitors	Whole year	CaiSS LamTY		
•	To create a harmonious and respectful school culture among student of different cultural backgrounds and nationalities	•	Support NCS students in learning Chinese History Encourage NCS students to join the Chinese History Creative Design Competition and lyric rewriting competitions		Participation rate in some Chinese History or Chinese related competitions increases Students will be able to get prizes in the competitions	•	Results of competitions Observation and feedback from subject teachers Discipline record	Whole year	YuenWK LiCW	•	Subject & committee budget
•	To enhance the school image by promoting the school 20th anniversary through school events, web	•	Strengthen a regular school web update procedures Publish regular school news and achievements on school web Introduce some popular		A school web update procedure has been put in place Regular updates about school events and students' performance are found on school web	•	School web updates record No. of approved social networking accounts Followers and Likes of some	Whole year	HaT MangKH ChanCK ChanCY	Ni	1

	updates and publications	•	social networking sites and platforms for promotion of school teams Student leaders can be trained to help in managing the accounts		All web information is up to date Some alternative platforms that may be operated by student leaders	approved Instagram accounts			
•	To involve different stakeholders to participate in school activities	•	Invite more parent volunteers to help and join the school activities	•	Parents' participation rate of the activities organized is maintained The number of parent volunteers increases Over 70% participants are satisfied with the arrangements of activities	evaluation reportsCorresponding participants' survey	Whole year	HaT HaYM ChanCK ChanCY MangKH SinKH	PLK activities
•	To promote PERMA of "Positive Emotions" so that students can be resilient and dedicated	•	Organise a seminar "Self- Care" for F.4 students	•	Over 70% of student participants agree that the objective of the programme is met	 Student survey SSE data Observation and feedback from social workers 	Oct 2023	HungOT	Nil
•	To enhance students' social intelligence so that they can learn the importance of being respectful to others and get along with	•	Organise a seminar "Communication and Social Skills" for F.2 students Organise a seminar "Getting Along with Opposite Sex" for F.3 students	•	Over 70% of student participants agree that the objective of the programme is met	 Student survey SSE data Observation and feedback from social workers 	Nov 2023 Dec 2023 & Feb 2024	CheungKK LamYH	Nil

others better	 Organise a seminar "Love & Respect" for F.5 students Organise a "mental well- being enhancement" group 		NovNgKF&Dec2023Oct 2023CheungKK- May2024	
• To promote the character strength of "Kindness" so that students can be instilled with certain value and develop an empathetic mindset	services group for students to equip them with expressing love towards others	 Over 70% of student participants agree that the objective of the programme is met Student survey Observation and feedback from social workers 	Jan – CheungKK May 2024 July LamYH 2024	Nil
• To promote the character strength of "Self- discipline" so that students can be responsible and resist temptation	and Test" for F.1 students to equip them with anti- drugs knowledge to maintain mental health	 Over 70% of student participants agree that the objective of the programme is met Over 20 artworks are received Improvement in antidrug knowledge will be shown among students Student survey SSE data Observation and feedback from social workers 	Jun 2024 CheungKK Dec 2023 – Apr 2024	Nil
• To promote the character strength of "Persistence" so		 Over 70% of student participants agree that the objective of the programme is met Student survey Observation and feedback from social workers 	Jan & NgKF Feb 2024	Nil

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that students can learn proper ways to deal	students					
with their						
academic stress						
• To promote the character strength of "Love" for students so that they can learn how to give love, warmth, and caring toward oneself and others	• Conduct "Tufting" workshop for selected junior form students to equip them with expressing love and gratitude towards oneself and others	• Over 70% of student participants agree that the objective of the programme is met	• SSE data	Jul 2024	HungOT	Nil
• To address students' mental, emotional, social, physical, and nutritional needs through professional help	 Arrange counselling sessions for students in need with clinical and educational psychologists Arrange counselling sessions for students in need with counsellors Formulate improvement plans for students in need and offer subject teachers and class teachers advice on handling the students in daily school life and learning 	 Progressive improvement in participants' mental, emotional, social wellbeing and learning motivation Over 70% of student participants agree that the objective of the programme is met 	feedback from SENCo, social workers and guidance teachers	Whole year	MakCL WongLY	• Relevant external counselling services

• To help students apply knowledge, skills and attitude to make wise study / career choices and be future leaders	 Outstanding Service Award Scheme and Youth Employment Network Expose students with different aspiration 	•	Students will be able to understand the operation of business entities Participation rate increases after participating students share their gain	 Presentation quality Observation and feedback from TIC 	Whole year	WongNS KuKC LiuL YeungWL	Nil
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3. Major Concern : To strengthen students' leadership roles and systemize career orientation programs for grooming responsible and aspiring global

<u>citizens</u>

Feedback and follow-up actions from the previous school year:

- Career and Life Planning Committee should formally apply the whole set of education kit from F.1 F.5 by LE lessons. After 3 years of developmental stages, a more systematic and comprehensive Career and Life Planning curriculum with diversified supplementary activities and workshops will be complete, catering to the needs of students from all forms.
- Re-establishment of regular exchange programmes and overseas symposium at sister schools offer ample opportunities for students to understand global context as the sister schools are located around the world from Asia to Europe. Students of different levels should be allocated to different programmes to prevent similar students from taking all places of exchange tour.
- Receiving guests and students from sister schools further benefits the whole school for an open and multicultural school context.

(If the school has a practical need to adjust the targets/implementation strategies/success criteria/methods of evaluation in the annual school plan, please mark it with \star for information and follow-up by subject panels and functional committees.)

Target	Implementation Strategy		Success Criterion	Method of Evaluation	Time Scale	Responsible person		Resource Required
• To strengthen students' leadership skills	 Provide leadership training to the MCN ambassadors Arrange training meetings for Guidance Ambassadors and Big Brothers and Sisters to enhance participants' leadership skills and strengthen their bonding 	•	Over 70% of student participants agree that the objective of the programme is met Teachers are satisfied with the performance of student leaders	SSE data Observation and feedback from teachers and students	Whole year	PanS CheungT TongYC (Guidance Ambassadors) LamKY WongKI WongKI WongWC (Big Brothers and Sisters)	•	Budget for leadership programmes
	• Organize a team-building day camp for the prefect team for the purpose of enhancing prefects' leadership skills and		70% of the participants agree that the objective of the activity is met		Feb 2024	LeungYL KwongTW		

	strengthening their bonding								
• To equip students with the character strength of "leadership"	• Organize Leadership skills enhancement group for selected F.1 – F.6 students to explore their personal strengths	•	Over 70% of participants agree that the objective of the programme is met	•	Student Survey Observation and feedback from social	Nov 2023 – May 2024	WongLY NgKF	•	Relevant external courses, workshops and
so that they can be adaptable to changes, and become versatile and well-balanced	 Conduct a SEN Developmental Group for selected F.1 – F.6 students to equip them with leadership skills and explore their personal strengths 				workers	Whole Year			professional help
intellectuals	 Conduct a SEN Developmental Group for selected F.1 – F.6 students to equip them with leadership skills 					Nov 2023 – May 2024	WongLY LamYH		
• To nurture students via diversified non-academic activities and career orientation	 Organize 2 tiers of Astronomy Club activities Organize STEAM team training with a new focus on cloud based IoT technology 		At least 30 students joined Astronomy Club Tier 1 activities with participation rate more than 70% At least 5 students joined Astronomy Club Tier 2 training with participation rate more than 70% At least 40 students joined in STEAM Teams training with participation rate more		Attendance rate Student survey Feedback from students and teachers	October onwards	ChanSC LamCH	•	Coaches for running club activities and conducting training

		than 70%				
	• Apply 2 Business School Partnership Programmes for students at all levels	 Students acquire communication and teamwork skills that help them to excel in school, careers and the community Students are educated about the requirement of different professions Students set achievable goals for their further career paths or studies 	 Participation rate Observation and feedback from teachers and students 	Whole year	WongNS KuKC LiuL YeungWL	Business & School Partnership
• To promote global citizenship education	• Provide Mainland Exchange Programmes and renew Sister School Scheme	• More than 80% of students and teachers agree that the activities can provide students with	participation rate	Mar / Jun 2024	PanS ChengPK	CSD grant
	• Provide students with relevant activities, e.g. CAS trip, CSD trip	the perspective of global citizens		Mar & Jun 2024	Manon IuY	
	• Reconnect with sister schools in Singapore, Mainland, New Zealand and France		and feedback from teachers and students	Whole year	HaT LeeKH ChengPK Manon	
	• Receive students from sister schools to have school visit programmes			30 Nov	HaT LeungYL	
• To provide learning support to prepare students to be a global	 Conduct group projects with the following themes F.1: Travelling F.2: Opening a cafe F.3: Planning a study 	 to submit quality work 80% of students are able to present in front of the class fluently 	project workScores	Jan 2024 – Jun 2024	YuenWK LiCW ChoiCH	NIL

citizen	tour	to show their understanding of cultures and global view	students			
• To guide F.3 to F.6 students to set achievable study goals so that they can have a clearer direction on their study for their future career planning	• Organise one-on-one meetings, develop and follow up goal setting and study plans with low achievers	• Improvement in participants' learning motivation and academic performance		Whole Year	MakCL	Collaboration with Academic Affairs Committee
 career and study choices for students To assist students to make well-informed and responsible 	 Hold JUPAS Talk Help students set target by providing F.6 students with updated information about different study programmes in local tertiary institutes and their admissions requirement 	 Success rate of JUPAS admission and Band A offer increase with strategic planning Students are able to make informed choices of the tertiary study programmes 		Oct 2023	KuKC, WongNS	• External speakers
further study path and career choices • To prepare students for post-	 Set up JUPAS account and demonstrate OLE /Other Qualification input Help students well prepare for JUPAS application 			Oct – Nov 2023	KuKC	Nil
secondary institution	• Set career room during F.6 parents day and			Nov 2023 July 2024	KuKC	Nil

admission	 JUPAS release day Help students set target by providing F.6 students with updated information about different study programmes in local tertiary institutes, their admissions requirement and NPL graduates' DSE results 					
	 Apply E-apps / Scheme for Admission of Hong Kong Students to Mainland Higher Education Institutions Provide F.6 students with updated information about different study programmes in non JUPAS tertiary institutes and their admissions requirement 	•	Non JUPAS tertiary institutes admission results	Feb 2024	WongNS	Nil
	 Hold career talks in collaborate with IB Organize a career fair to introduce multiple pathways to senior form students Establish connection with local, mainland and oversea universities Mainland: Tsinghua University, Peking University and Fudan 	•	• University admission results	Whole year	KuKC LauYK	Nil

	University								
• To help students understand their interests, abilities and career inclinations	 Hold CLP LE lessons for F.1 to F.5 students To help students develop an accurate account of their own personality traits and understand its influence on future career/academic pursuit 	•	Students have adequate self-understanding to make their choice of tertiary study in relevance to their ability, interest, character and potential		Student survey Feedback from students and teachers	Whole year	KuKC SzeSH LiuL	•	External speaker
	 Hold F.4 and F.5 Life Education lesson in collaborate with GC, MCN. To help students set target by providing F.4 and F.5 students with updated information about different study programmes in local tertiary institutes, their admissions requirement and NPL graduates' DSE results as well as career opportunities. 		Students are able to have preliminary preference on their esteemed program in F.4-5 Students set achievable goals for their further career paths or studies		Mock JUPAS results Students subsequent academic performance	Oct 2023	KuKC LiuL	•	Public exam results Admission grades of different university programmes
	• Hold subject selection talks for F.3 students and parents	•	Students are able to have preliminary preference on electives Students are able to make informed choices of the subjects studied in F.4	•	Student/Parent survey	Nov 2023 & May 2024	KuKC YeungWL	•	PTA fund

•	OLE week	•	Students set achievable goals for their further career paths or studies		Participation rate Student/Parent survey	June 2024	LiuL YeungWL	• LWL fund
•	Encourage NCS students to join career talks and activities that are specified for NCS students		70% of NCS students join university talks and Open Days 1 – 2 career visits are organized and specified for NCS students	•	Participation rate Student/Parent survey	June 2024	YuenWK LiCW ChoiCH	Nil

Po Leung Kuk Ngan Po Ling College Budgeted Capacity Enhancement Grant for the School Year 2023 – 2024 Po Leung Kuk Ngan Po Ling College

•	School: y which teachers have perating classes:	been consulted:	Po Leung Kuk N Committee Meet 30					
Task	Major Area(s) of Concern	Strategies	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Methods of Evaluation	People Responsible
Orientatio n Program for Form 1 students of 2024 – 2025	 To develop sense of belonging To get familiar with school setting and routines 	 Ice-breaking activities Orienteering Mass games Language immersion activities 	 Better adaption of new Form 1 students Relieve teachers' workload for organizing and preparing for activities 	July 2024 to August 2024	Coach and programme fee for service provider HK\$20,000	 A positive start of secondary life for Form 1 students Positive feedback from students and teachers 	 Observation from teachers Verbal feedback from students and parents Post activity evaluation survey 	Form 1 Admission Committee and English Department
Teaching assistants	 To prepare learning and teaching materials To create space for teachers for professional development 	- To help design learning and teaching materials	- To ease teachers' workload	Septemb er 2023 to August 2024	Salary and anticipated adjustments HK\$546,147	- Spare more time and space for teachers to streamline learning and teaching strategies and have professional development	 Feedback from teachers Staff assessment reports 	Academic Affairs Committee
			-	Total	HK\$566,147			-

Beginning Balance 1.9.2023 Estimated Provision in 2023-24 Estimated Balance c/d as at 31 Aug 2024 HK\$216,938.82 770 students x HK\$743 = HK\$572,110.00 HK\$222,901.82

保良局顏寶鈴書院 運用推廣閱讀津貼計劃書 2023-2024 學年

推廣閱讀的主要目標:

1. 營建閱讀氛圍,鼓勵廣泛閱讀,擴闊學生學習經歷

2. 提升學生的閱讀興趣及借閱動機,

3. 促進學生使用圖書館資源,建立自學習慣。

	項目名稱	預算開支(\$)
1	購置圖書	
	實體書	\$2,500
	電子書	\$2,500
2	校本閱讀計劃	
	e 悅讀學校計劃	\$0
3	閱讀活動	
	誠品購書活動	\$15,000
4	其他	
	Database: Gale in context: global issues & gale school package	\$45,000

Po Leung Kuk Ngan Po Ling College Plan on the Use of the Life-wide Learning Grant 2023-2024 School Year

Declaration: We understand clearly the principles on the use of the Life-wide Learning Grant and, after consulting teachers on the allocation of the resources, plan to deploy the Grant for promoting the following items.

Category 1: To organise / participate in life-wide learning activities

No.	Activity Name	Proposed Date	Target	Students	(\$);	erson (\$)	Brief Description and Objective of the Activity	Domain (Please select or fill in the domain of	Brief Description of the Monitoring /	(Please	put a b than o	rning Exp ü the app ox(es); one option elected)	ropria	ate
			Level	Estimated Number of Participants	Estimated Expenses (\$)	Estimated Expenses per Person (\$)		the activity as appropriate)	Evaluation Mechanism	Intellectual Development (closely linked with curriculum)	<u>V</u> alues Education	<u>P</u> hysical and Aesthetic Development	Community Service	Career-related Experiences
1.1							ulum areas to enhance learning effectivents positive values and attitudes	veness, or to or	ganise diversifi	ed life-wide	e learn	<u>ning activi</u>	<u>ties to</u>	-
1	STEAM Fun Days (Science Week)	End of June 2024	F.1 – F.5	600	\$30,000	\$50	To promote STEAM Education and to arouse students' interest in applied science	Cross- Disciplinary (STEM)	 Teacher observation Students' evaluation 	~				
2	STEAM Workshops	Nov 2023 - Aug 2024	F.1 – F.6	60	\$30,000	\$500	To develop students' skills and knowledge in STEAM related areas	Cross- Disciplinary (STEM)	 Teacher observation Students' evaluation 	~				

Jun 2022 ver.

3	Robotics Team Training	Nov 2023 - Aug 2024	F.1 – F.6	25	\$50,000	\$2,000	To equip students with STEAM- related skills and knowledge and to inspire students with innovative solution and therefore awake the creative mind of students. A series of modularized training with a focus on STEAM skills and knowledge will be provided to participants	Cross- Disciplinary (STEM)	 Teacher observation Students' evaluation 	~		
4	Invention and investigation competitions	Nov 2023 - Aug 2024	F.1 – F.5	20	\$80,000	\$4,000	To provide potential students inventors / researchers ample opportunities to apply their skills and knowledge in actualizing their ideas. A series of training with a focus on STEAM skills, scientific knowledge, product design, marketing and research skill will be provided to participants	Cross- Disciplinary (STEM)	1. Teacher observation 2. Students' evaluation	V		~
5	Astronomy Club	Nov 2023 - Aug 2024	F.1 – F.6	40	\$40,000	\$1,000	To promote general science through astronomy and to foster an appreciation of astronomy as a nature science. A series of lectures and hands-on activities will be arranged. Students will also participate in local and non-local astronomy competitions	Cross- Disciplinary (STEM)	1. Teacher observation 2. Students' evaluation	✓		
6	LEGO Spike Prime related competitions	Nov 2023 - Aug 2024	F.1 – F.5	20	\$40,000	\$2,000	To engages students in thinking critically, analysing data, and prototyping creative hands-on solutions for complex problems with real-world relevance. A series of training will be provided with a focus on promoting students' self- directed learning	Cross- Disciplinary (STEM)	1. Teacher observation 2. Students' evaluation	✓		
7	Physics in Motion @Ocean Park	Jun 2024	F.1 – F.5	100	\$24,900	\$249	To allow students to apply Physics theory into daily application	Physics	 Teacher observation Students' evaluation 	√		
8	ITP Team Training	Nov 2023 - Aug 2024	F.1 – F.6	25	\$50,000	\$2,000	To develop students' skills and knowledge in computer or IT support related areas	Cross- Disciplinary (STEM)	 Teacher observation Students' evaluation 	√		~

9	IT-related competitions	Nov 2023 - Aug 2024	F.1 – F.6	25	\$50,000	\$2,000	To provide potential students inventors ample opportunities to apply their programming skills and knowledge in actualizing their ideas into the product	Cross- Disciplinary (STEM)	 Teacher observation Students' evaluation 	V				
10	全港中學生中史研習獎 勵計劃	Apr - Jul 2024	F.1 – F.6	6	\$1,200	\$200	To equip students with rational thinking, skill of writing argumentative essays and enhance students' understanding of essential spirits of humanity	Chinese History	1. Teachers' guidance 2. Student's efforts 3. Competition results	✓	~			
11	Sports Team Trainings, competitions and activities	Whole year	F.1 – F.6	200	\$1,103,940	\$5,520	To stretch students' potential in sports domain To enhance students' physical development	Physical Education	1. Teachers' observation 2. Students' participation 3. Competition results			~		
12	Music Team trainings, competitions and activities	Whole year	F.1 – F.5	200	\$620,585	\$3,103	To stretch students' potential in music domain. To enhance students' aesthetic development.	Arts (Music)	 Teacher observation Students' participation 			~		
13	OLE	Jun – Jul 2024	F.1 – F.5	600	\$26,400	\$44	To enrich the school life of the students	Cross- Disciplinary (Others)	 Teacher observation Students' participation 	\checkmark	~	\checkmark	~	~
14	Interest Clubs	Whole year	F.1 – F.5	200	\$40,000	\$200	To develop the interest of the students	Cross- Disciplinary (Others)	 Teacher observation Students' participation 			\checkmark		
15	Uniform Team	Whole year	F.1 – F.5	70	\$30,000	\$429	To develop self-discipline and life skills of the students	Cross- Disciplinary (Others)	 Teacher observation Students' participation 				~	
16	Picnic	Sep 2023	F.1 – F.6	790	\$71,100	\$90	To enrich the school life of the students	Cross- Disciplinary (Others)	 Teacher observation Students' participation 		~			
17	Concert	Post exam period	F.1 – F.6	600	\$120,000	\$200	To showcase the talents of the students	Aesthetic Education	 Teacher observation Students' participation 			~		

20	Swimming Gala	Dec 2023	F.1 – F.6	790	\$17,000	\$22	To showcase the talents of the students	Physical Education	participation 1. Teacher observation 2. Students'			~	
21	English Musical	Whole year	F.1 – F.5	40	\$171,400	\$4,285	To showcase the musical talents of	English	participation 1. Teacher observation	√	✓	✓	
							the students	6	2. Students' participation 1. Teacher observation				
22	English Debating Teams	Whole year	F.1 – F.5	30	\$131,800	\$4,393	To develop the eloquence of the students	English	2. Students' evaluation	~	~	~	
		Sub-tota	l of Item 1.1	5,291	\$2,850,975								
1.2	Non-Local Activities: To	organise or par	ticipate in nor	-local exchange	activities or non-lo	ocal compet	itions to broaden students' horizons	T	1				
	The IET/MATE Hong Kong Regional –	Nov 2023 -	F.1 – F.4	10	\$40,000.00	\$4,000	To excite, educate and empower students in generating engineering solutions to global problems. A series of competition-oriented	Cross- Disciplinary (STEM)	 Teacher observation Students' 	✓			✓
1	Underwater Robot Challenge 2024	Aug 2024	1.1 1.1				training will be provided		evaluation				·
	Underwater Robot		l of Item 1.2	10	\$40,000.00				evaluation				

No.	Item	Purpose	Estimated Expenses (\$)
1	Arduino Starter Kits and storage boxes	STEAM Teams Training and workshops	\$30,000.00
2	LEGO Education SPIKE Prime Sets, Expansion Sets and storage	STEAM Teams Training and workshops	\$50,000.00
3	Desktop computers for astrophotography	Astronomy Club activities and workshops	\$25,000.00
4	CCD camera for astrophotography	Astronomy Club activities and workshops	\$30,000.00
5	Professional video broadcasting equipment	ITP Team Training	\$50,000.00
6	Robotic Kits	IT-related Competition	\$50,000.00
7	Handbells (G3 to G7) & accessories	Music Team Trainings	\$106,680.00
8	Hand pans & accessories	Music Team Trainings	\$80,000.00
9	Music related software	Music Team Trainings	\$6,680.00
		Estimated Expenses for Category 2	\$428,360.00
		Estimated Expenses for Categories 1 & 2	\$3,319,335.00

Category 3: Estimated Number of Student Beneficiaries (Compulsory)

Total number of students in the school:	790
Estimated number of student beneficiaries:	790
Percentage of students benefitting from the Grant (%):	100%

Name of Contact Person for LWL:	Ms. Ha Tsz
Post of Contact Person for LWL:	Vice Principal

Activities	F.1	F.2	F.3	F.4	F.5	F.6
STEAM Fun Days (Science Week)	Y	Y	Y	Y	Y	
STEAM Workshops	Y	Y	Y	Y	Y	Y
Robotics Team Training	Y	Y	Y	Y	Y	Y
Invention and investigation competitions	Y	Y	Y	Y	Y	
Astronomy Club	Y	Y	Y	Y	Y	Y
LEGO Spike Prime related competitions	Y	Y	Y	Y	Y	
Physics in Motion @Ocean Park	Y	Y	Y	Y	Y	
ITP Team Training	Y	Y	Y	Y	Y	Y
IT-related competitions	Y	Y	Y	Y	Y	Y
全港中學生中史研習獎勵計劃	Y	Y	Y	Y	Y	Y
Sports Team Trainings, competitions and activities	Y	Y	Y	Y	Y	Y
Music Team trainings, competitions and activities	Y	Y	Y	Y	Y	
OLE	Y	Y	Y	Y	Y	
Interest Clubs	Y	Y	Y	Y	Y	
Uniform Team	Y	Y	Y	Y	Y	
Picnic	Y	Y	Y	Y	Y	Y
Concert	Y	Y	Y	Y	Y	Y
Dance Team	Y	Y	Y	Y	Y	
Sports Day	Y	Y	Y	Y	Y	Y
Swimming Gala	Y	Y	Y	Y	Y	Y
English Musical	Y	Y	Y	Y	Y	
English Debating Teams	Y	Y	Y	Y	Y	

保良局顏寶鈴書院

公民與社會發展科

「公民與社會發展科津貼」學校計劃(2023 - 2024)

1. 背景

改革高中通識教育科是優化高中四個核心科目的措施之一,以期為學生創造空間及照顧學生多樣性。教育局已接納課程發展議會與香港 考試及評核局(考評局)公開考試委員會通過的高中四個核心科目(即中國語文、英國語文、數學、公民與社會發展科以代替通識教育 科)優化方案,公布有關科目的優化措施將於2021/22 學年在中四級起推行。作為其中一項支援措施,教育局將會向每所公營中學及提 供本地高中課程的直接資助計劃中學(直資中學)發放30萬元的一筆過津貼,以支援學校在2021/22 學年起推行公民與社會發展科(公 民科)課程。(可參考教育局通函第83/2021號〈支援推行高中公民與社會發展科的一筆過津貼〉)

由 2021/22 學年起,資助中學(包括開設公民科的特殊學校)、按位津貼中學、官立中學,以及直資中學均可跨學年使用津貼至 2024/25 學年完結,即學校可將未使用的津貼餘額撥入其後的學年/財政年度繼續使用,直至 2025 年 8 月 31 日止。截至 2025 年 8 月 31 日的 「公民科津貼」餘款,會被教育局收回。官立學校的用款期與資助學校相同,未使用的津貼餘款會在 2025 年 8 月 31 日時予以取消。學 校須於 2025 年 9 月 30 日或以前將填妥的「『公民科津貼』運用報告」交回本局課程發展處通識教育/公民與社會發展組。學校不用把 支出項目的發票及收據副本呈交教育局,然而學校須根據這項津貼的「運用指引」妥善運用撥款,並把有關財政記錄及單據等文件存檔, 以供有需要時查核。

2. 計劃目的及目標

學校可因應其校情和發展需要,靈活運用一筆過津貼以支援教師教授公民科和開展相關的學與教活動。

3. 對象及預期受惠人數

對象:本校 2021/22 至 2024/25 學年的中四級至中六級公民科學生 預期受惠人數:每學年中四級至中六級公民科學生約 350 人

4. 推行方案及時間表

本科將款項用於支援教師教授公民科和開展相關的學與教活動,詳情如下:

範疇	學與教活動	時間	表現 指標	成效衡量	執行 人員	所需 資源	計劃目的 (教育局通函 第83/2021 號)	預算支出 (\$300,000)	備註
			採購	完成採購					
發展或採購 相關的學與教 資源	採購書籍、 流動應用程式、多媒體 及	2024 年 6 月前	使用率	大部分 老師使用	公民科 教師	/	發展或採購相 關的學與教 資源	\$20, 000	/
	電子教學材料		老師 自評	大部分 老師感到 滿意					
資助學生及/ 或教師前往 內地,參加和	資助學生參與考察活動 交流的費用	2024 年 8月前	參與率	大部分 學生參與	公民科 教師	/	資助學生前往 內地,參加和 公民科課程	\$50, 000	/

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公民科課程相關的教學交流			學生 評估	大部分 學生達標			相關的教學交 流或考察活動		
或考察活動	資助非華語學生參加內	2024 年	參與率	大部分 學生參與	公民科		資助學生前往 內地,參加和		
	貝助非¥ 品字 生 参加內 地考察的申請簽證費用	2024 年 8月前	學生 評估	大部分 學生達標	教師		公民科課程 相關的教學交 流或考察活動	\$10, 000	
	資助教師參與內地教學 交流的費用	2024 年 8月前	老師 自評	大部分 老師感到 滿意	公民科 教師	/	資助教師前往 內地,參加和 公民科課程 相關的教學交 流或考察活動	\$10, 000	/
			參與率	大部分 學生參與					
舉辦和公民科	支付舉辦校本學習活動		學生 評估	大部分 學生達標			舉辦和公民科		
課程相關的 校本學習活動	的材料費用 (例如:講座、問答比 賽、電影欣賞等)	2024 年 8 月前	老師 自評	大部分 老師感到 滿意	公民科 教師	/	課程相關的 校本學習活動	\$10, 000	/
舉辦或資助 學生參加和	支付在本地 舉行的跨學科學習活動	2024 年	參與率	大部分 學生參與	公民科		舉辦或資助 學生參加和		,
公民科課程相 關在本地或在	的材料費用 (例如:講座、問答比	8月前	學生 評估	大部分 學生達標	教師		公民科課程相關在本地	\$10,000	

內地舉行的 聯校/跨課程 活動	賽、電影欣賞等)		老師 自評	大部分 老師感到 滿意			舉行的跨課程 活動		
	支付學生參加和公民科 課程相關在內地舉行的 聯校活動的費用 (例如:參與比賽、體 驗學習的報名費、交通 費、住宿費用等)	2024 年 8 月前	參與率	大部分 學生參與	公民科 教師	/	舉辦或資助 學生參加和 公民科課程 相關在內地舉 行的聯校活動	\$20, 000	/

Domain	Programme	Objective(s)	Targets (No./level/selection)	Duration/ Start Date	Deliverables	Teacher i/c	Budget
Biology	Hong Kong Youth Science and Technology Innovation and researching	 To provide high achievers ample opportunities to learn advanced science content To equip students with advanced scientific researching skills and participate in Hong Kong Youth Science and Technology Innovation Competition held by Hong Kong New Generation Cultural Association. 	 5 students S3-5 students Nominated by Biology Department 	~40 lessons (~60 hours)	 Scientific Report / Innovation product at the end of the course Participation in "Hong Kong Youth Science and Technology Innovation Competition" 	Commissioned to external trainers with Mr. ChanKL as coordinator	\$25,000 (Course fee)
	iGEM	 To provide high achievers ample opportunities to learn university level Biology content; To showcase their invented Biology product/finding to experts from different countries by participating in this most renowned international Biology competition. 	 6 students S3-5 students Nominated by Biology Department 	~40 lessons (~60 hours)	 Research report at the end of the course Participation in the iGEM competition 	Commissioned to external trainers with Mr. ChanKL as coordinator	\$37,500 (Course fee)
Physics	Training course for preparing students for Hong Kong Physics Olympiad	 To provide advanced level Physics course for students 	 10 students S1-3 students Nominated by Science and Math teachers 	7 months / Feb 2024 (around 40 lessons and 2 hours per lesson)	• One assignment per lesson	Mr. WongLH	\$28,000 (Coach Fee)

<u>Annual Programmr Proposal for</u> DLG – Other Programme: Gifted Education for Biology and Physics in 2023/24 school year

Domain	Program	Objective(s)	Targets (No./level/ selection)	Duration/ Start Date	Deliverables	Teacher i/c	Budget
French Language	 DELF Junior B1 Purchasing educational software package Organizing extra- curricular activities for the effective learning of French Language subject 	• To provide high achievers ample opportunities to learn advanced French content	 5 students S4-6 students Students who choose French Language as an elective subject in HKDSE examination 	(~80 hours)	 Students in Secondary 6 should register to take DELF Junior B1 administered by the HKEAA. Results obtained by students in French language will be reported in their HKDSE certificate. 	French teachers	\$56,000

<u>Annual Program Proposal for</u> <u>DLG – Other languages-French in 2023/24 school year</u>